



March 1, 2017

**ADDITIONAL TERMS AND CONDITIONS FOR
SUPPLIERS OF GAUGES, INSTRUMENTS,
GAUGE AND INSTRUMENT CALIBRATION SERVICES,
AND MATERIALS TESTING SERVICES**

This document is supplemental to CF-93 General Terms and Conditions of Purchase. The supplier is urged to review the requirements herein upon receipt of Nu-Tech's Purchase Order and contact Nu-Tech should they be unwilling or unable to comply with the requirements listed herein.

A. Requirements Common to all Suppliers:

- 1) All calibration to be performed to a written procedure approved by the organization conducting the calibration. The person performing the test must be trained and certified as competent in this procedure
- 2) Suppliers must have an ISO/IEC 17025 designation or a Quality System that has been previously approved by Nu-Tech Precision Metals Inc. No portion of the service will be subcontracted to a third party.
- 3) Suppliers must maintain a documented procedure for traceability both for products supplied to them and for all gauges and standards employed in calibration and testing. The equipment employed to perform the calibration must be traceable to National Standards.
- 4) The supplier is required to notify Nu-Tech immediately if they discover any non-conformance prior to or after supplying the gauge or calibration service, should it be determined that this non-conformance would impact the accuracy of the gauge or instrument or the inspection results generated by the use of the gauge or instrument. As some of our business involves the supply of material to US 10CFR21 Nuclear Facilities, if 10CFR21 appears on Nu-Tech Purchase Orders it refers to this requirement to report.
- 5) Some of Nu-Tech's business may involve the supply of nuclear materials to the United States. As such US Law 10CFR21 applies. This law requires our suppliers to notify us immediately if they discover any problem, at any time in the future, which may have adversely effected the calibration provided.
- 6) Suppliers must maintain all records made in conjunction with the calibration for a minimum period of 10 years.
- 7) Nu-Tech, its customers and regulatory bodies shall have the right to enter the vendor premises to audit/verify the vendor's calibration process.
- 8) Suppliers of Gauge and Instrument Calibration services may not subcontract any portion of the work required without the express permission of Nu-Tech.

9) Suppliers shall identify all non-conforming products to Nu-Tech as soon as practical. Nu-Tech will forward a Supplier Concession Request (form CF-39A) and Corrective Action Request (form CF-67) to the Supplier. The following information will be required for CF-39A:

- Nu-Tech Purchase Order Number
- Supplier Name
- Supplier product or Batch number
- Quantity non-conforming
- Details as to the specified requirement and actual result of the non-conforming characteristic
- Photos or sketches as appropriate
- A suggested corrective action if any to salvage to product
- The following information will be required for CF-67:
- A root cause of the non-conformance
- Actions taken by the supplier which will prevent a re-occurrence

10) Non-conforming items and documentation shall be identified with reference to form CF-39A. Where repair or rework has been authorized by Nu-Tech a signed copy of CF-39A indicating the required work has been completed will be included with all documentation required by Nu-Tech. Non-conforming items discovered by a Supplier or their sub supplier after product has been shipped to Nu-Tech are required to be disclosed to Nu-Tech within two business days of discovery. All such communication shall be documented (email or letter) and include information on the specific non-conforming condition and the specific identification of the products effected. Supplier Concession Requests and Corrective Action Request forms will be generated as above to deal with the situation.

B. Requirements specific to Suppliers of Gauges and Instruments or Suppliers of Gauge and Instrument Inspection Services

11) Calibration Laboratories procedures are not required to be submitted to Nu-Tech.

12) Upon completing the test, all gauges/instruments must be packed in a manner similar to the condition delivered.

13) All calibrations certificates must have the following minimum information:

- Name of equipment
- Gauge or Equipment number (including serial number where available)
- Date of calibration
- Supplier procedure and/or nationally recognized test procedure reference and/or calibration methods defined by equipment manufacturers when applicable
- Description/identity of standards used in calibrating, test number or other means of documenting traceability
- Statement of equipment conformance to calibration specifications, i.e. "as found" and "as left" condition
- If applicable, a statement of the calibration accuracy, as to the acceptability, of the gauge/instrument.
- Statement of traceability of calibration standards to National Standards (NIST)
- The Quality System in place at the organization and/or date of Nu-Tech's approval by audit.
- Authorized name and signature of the individual certifying the test.

14) For all gauges or instruments calibrated at Nu-Tech the supplier will affix to the gauge or instrument a sticker containing a minimum of:

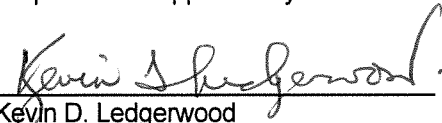
- The name or Logo of the inspection service
- The tool or Instrument number
- The date of inspection
- The due date for the next inspection
- The signature or Initials of the inspector

C. Requirements Specific to Material Testing Laboratories

15) All material certificates must have the following minimum information:

- The suppliers name and address
- All test sample identification provided to the supplier
- The type of test and base specification (e.g. ASTM)
- All reporting requirements of the base specification
- A name and signature of the person certifying the test result
- The Quality System in place at the organization and/or date of Nu-Tech's approval by audit.

Prepared and Approved by



Kevin D. Ledgerwood
Quality Assurance Manager